LOS ANGELES COUNTY
INFORMATION SYSTEMS COMMISSION

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Members

Raoul J. Freeman,
Ph.D. *Chair*

T. Austin Bordeaux
William Chen
Ying Tung Chen
Jonathan S. Fuhrman
Marilyn G. Katherman
Tom Ross
Alfred S. Samulon
Arnold Steinberg

MINUTES OF REGULAR MEETING
of
November 5, 2007
Room 372, Kenneth Hahn Hall of Administration

Members Present	**Members Not Present**
Dr. Raoul Freeman, Chair	T. Austin Bordeaux
Jonathan Fuhrman	William Chen
Marilyn Katherman	Ying Tung Chen
Tom Ross	Arnold Steinberg
Alfred Samulon	

Others Present
James Hall, Department of Chief Information Office
Greg Melendez, Department of Chief Information Office
Al Brusewitz, Department of Chief Information Office
Jon Fullinwider, Department of Chief Information Office
Michael Sylvester, Department of Public Social Services
Kimberly Katsuyama, EDS (Electronic Data Systems)
Richard Sanchez, Internal Services Department
Dave Chittenden, Internal Services Department
Jac Fagundo, Internal Services Department

Staff
Janice Davis, Commission Services Staff

CALL TO ORDER

Chairman Freeman called the meeting to order at 3:36 p.m.

APPROVAL OF MINUTES FROM SEPTEMBER 10, 2007

On motion of Commissioner Fuhrman and seconded by Commissioner Ross, and unanimously carried, the minutes of September 10, 2007 were approved, with no changes.

CHAIRMAN'S REPORT

Chairman Freeman e-mailed Mr. William Fujioka, our new Chief Executive Officer to address the Commission's concerns regarding the Chief Information Officer having to report to the Deputy Chief Executive Officer instead of directly to him. After an exchange of emails, Mr. Fujioka invited Chair Freeman to meet with him for an hour to discuss all aspects of the issue. Dr. Freeman came away from that meeting with the feeling that the present reporting structure merits being tried. Mr. Fujioka seemed amenable to adjustments down the line if necessary. At Dr. Freeman's invitation, Mr. Fujioka graciously agreed to attend the next Commission Meeting on January 9, 2008 and to be featured on the agenda to discuss IT issues in the County.

DISCUSSION OF ISD ECONOMICS

Richard Sanchez, General Manager of Information Technology Services, ISD and Dave Chittenden, General Manager of Computing Services, ISD gave the following report:

- Internal Services Division has provided services for all County Departments through the Help Desk taking service calls, providing hardware assistance, hosting e-mails and internet systems.

- Many Departments are small and have limited budgets so they are unable to procure new computerized services by themselves. Starting such services on a centralized basis is expensive but offers economies of scale which allows for low unit costs of operation. Information Technology Services does not have the funds for significant upfront investment. The CEO's Office should help with the initial cost involved in acquiring new services for all Departments.

- Examples of services which have centralized economies of scale include VOIP (Voice Over Internet Provider), computer virtualization, anti-virus network protection centralized voicemail, centralized storage, etc.

UPDATE ON LEADER

Mr. Mike Sylvester, Assistant Director, DPSS, gave the following reports:

- The Department of Social Services is accepting Requests for Proposals (RFP's) from outside vendors on a replacement program for the LEADER (Los Angeles Eligibility, Automated Determination, Evaluation and Reporting) System. This replacement program is called LRS (Leader Replacement System).

- The Department of Social Services is waiting for State and Federal approval.

- The Foster Care and the Welfare-To-Work Programs are among those that will be incorporated into the LRS.

- Phase 1 of the Project, titled DDI (Design/Development/Implementation) will take four (4) years for completion. The target dates are from July 2009-July 2013.

MORE ON SECURITY

Al Brusewitz, Chief Information Security Officer, CIO, gave the following reports:

- The USC Security Audit Report was sent to the Commissioners via e-mail.

- The Departments did well on the self-evaluations, however some of the responses were questionable, i.e., DPSS claimed they follow all security measures and have a controlled environment.

- The "BAP Questionnaire" showed which Departments were aware of their security issues. The larger Departments demonstrated good protection from high-risk network security threats, whereas smaller Departments showed inadequate defense from the same threats.

- A copy of the BAP Survey will be presented to the Auditor-Controller's Office.

The Commission members pressed Mr. Brusewitz to develop the next steps to be taken so that information security in the County is more thoroughly verified than the present questionnaire and audit procedure.

MATTERS NOT ON THE POSTED AGENDA (TO BE BRIEFLY DISCUSSED AND PLACED ON A FUTURE AGENDA)

There were none.

PUBLIC COMMENT / ANNOUNCEMENTS

There were none.

ADJOURNMENT

There being no further business, with a motion made by Commissioner Ross and seconded by Commissioner Fuhrman, the meeting was adjourned at 5:01 p.m.